



Manor Twiglets Nursery Ltd

Managing children with allergies, or who are sick or are infectious - updated to include Covid-19

At Manor Twiglets Nursery we provide care for all children, identifying and observing those children with allergies and intolerances and preventing contact with the allergenic substances. The practitioners at Manor Twiglets Nursery strive to prevent cross infection of viruses and bacterial infections through vigorous procedures, for example, the use of PPE, which includes gloves, aprons, masks and the washing of hands, antibacterial cleansers and soap and disinfecting.

Children **should not** attend Manor Twiglets if they are unwell, have a temperature or displaying symptoms of infectious diseases or viruses. They should be cared for at home and follow the nurseries policy on when they can and should return.

Corona Virus (Covid-19)

If a child or anyone in their household is displaying the signs and symptoms of the Corona Virus, then they should not attend the nursery and follow the guidance. Please follow the government guidance COVID-19: stay at home, guidance for households with possible coronavirus.

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

If a child is brought to the nursery and they are already displaying the signs and symptoms they will not be allowed to attend the nursery. The parent or carer will have to take them home immediately and follow the stay at home guidance for households.

Should your child become unwell in the setting, they will be separated from their group to an isolated space. Parents or carers will be contacted to come and collect their child **as soon as possible**. They will be cared for by another practitioner not assigned to a group. The practitioner will wear PPE (gloves, apron and mask) as it is extremely difficult to stay away from a young child who is upset and unwell, Unless the 2m rule can be applied.

If the symptoms of the child or staff member are the same as the Corona virus, they will be advised to self isolate for 7 days and the rest of their household for 14 days.

For all the staff and children that attend the nursery setting and in the event that they display symptoms of the corona virus, we will ask all parents and carers to ensure they organise a test for their child and notify us immediately of a positive test. Further guidance is available about [getting tested](#). The test can be organised through the NHS by calling 111 or visiting their page for information and guidance <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/>

If the child or staff member tests negative and are well, then they can attend the setting again. If 1 child or staff member tests positive for the corona virus then everyone in their group including the practitioner will be sent home and asked to self isolate for 14 days. This is the reason behind why Manor Twiglets have chosen to have smaller groups of children, that do not mix with the other children and a practitioner that is assigned to just that group.

If there is more than one positive case recorded then Public Health, England will conduct a full investigation, where we will then be advised our next steps.

Procedures for children who are sick or infectious

- If a child appears unwell during the day, for example, having a temperature, sickness or diarrhoea, the Manager or deputy will phone the parents/carers and ask them to collect the child straight away.
- If a child has a high temperature, they will need to be kept cool by removing their top half of clothing, kept away from draughts. The child's parent/carer will be called to come and collect their child as soon as possible.
- In the extreme cases of an emergency an ambulance will be contacted and the child will be taken to the nearest hospital and the parent/carer informed. A practitioner from the nursery will go with the child in the ambulance.
- Parents/carers are asked to keep their child at home for 48 hours after their last bout of sickness or diarrhoea, this is to stop the spread of the virus to other children. If the child has been prescribed antibiotics it is advised that the child has had at least 48 hours supply of the antibiotic.
- Parents/carers are asked to strictly adhere to the government guidance on Corona Virus, Covid-19 <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

In the case of children coming down with sickness and diarrhoea, flu like systems, Hand Foot and Mouth, Slap cheek, Scarlett Fever, Manor Twiglets will try to prevent the spread of infection in the nursery by:

- Wash hands frequently for 20 seconds with anti-bacterial soap and water to reduce the spread of virus from your hands to face or to other people.
- When soap and water can not be used, hand sanitiser is available. To be used carefully and according to the bottle.
- Clean hard surfaces such as door handles and taps. This should be done regularly throughout the day with anti-bacterial wipes and then thrown away.
- Clean and sterilize toys that have been out for the day activities and those that have a tendency to go in little mouths regularly.
- Encouraging the children and all staff to cover their nose and mouth when coughing or sneezing and using a tissue. Promote the catch it, bin it, Kill it, with the children.
- Dispose of dirty tissues promptly and carefully in snuffle stations around the nursery.

In the event of a suspected and or confirmed case of Corona (Covid-19), Manor Twiglets will strictly follow the guidance in The Cleaning and Hygiene Procedures to Prevent Covid-19 in the setting.

Procedure for children with allergies

- When a child starts at the nursery, we ask the parent/carer some questions to get to know the parent/carer and child and this includes allergies. This is recorded on the registration form, index files and the child's Learning Journey. All staff must record and act on information from parents/carers about a child's dietary needs. This information is reviewed regularly by the key person during attendance of the key children during the term or at parent consultations. Parents/carers are encouraged to inform us of any change to their child's dietary requirements to which the Manager (Jill Bray) or Deputy Manager (Laura

Ceylan) is informed and that child's records are amended. Our allergies list is also amended to note these changes. The allergy lists are displayed in the kitchen and on the snack board next to the kitchen hatch, with the child's photo next to the foods or items that they are allergic to.

- Parents/carers are encouraged to provide their own snack for their child during snack times if they have a severe allergy to prevent cross contamination.

If a child has a severe allergy a risk assessment, sometimes called 'Care Plan', is filled out with all of the details:

- The allergy.
 - The nature of the allergy reactions.
 - What to do in case of allergic reaction e.g. Epi pen .
 - Control measures.
 - Review.
- This form will be kept in the child's personal file, index files and a copy is displayed in the kitchen where all staff can see it.
 - Parents/carers can train all the practitioners on how to administer special medication.
 - No nuts or nut products are used at Manor Twiglets Nursery.
 - We participate in cooking activities during the am/pm/after school club sessions and ensure that those children with allergies are included in these activities, adhering to the parents/carers wishes. Practitioners will talk to the parent/carer prior to a cooking activity for advice of what products are suitable for their child to ensure that they are included.

Oral medication

- Life saving medication & invasive treatment such as adrenaline injections (Epi pens). All staff are trained to administer an Epi pen to individual children in the case of an allergic reaction resulting in an anaphylactic shock.
- In the case of invasive treatments such as rectal administration of Diazepam (for epilepsy). We must have:
 - A letter from the child's GP stating the condition.
 - Written consent from the parent/carer allowing us to administer the medication.
 - Evidence of training in the administration from a GP or district nurse.

Nits and head lice

- We do not exclude children if they have head lice or nits but in exceptional cases the parents/carers are asked to keep their child off until the infestation has cleared up. We will let the parents/carer know if their child has been spotted itching consistently during the day and suggest that they check their child 'just in case'.
- We will make other parents/carers aware that there has been a case of head lice or nits and ask to treat their child should they find lice or eggs. We will not disclose names of children with these cases of nits or headlice. A red sign will be placed on the nursery door highlighting parents to check their child and this will also be emailed out by Parent Mail for all parents/carers to see.

- Information may be given out to parents/carers if they require this, in the event of children having nits or head lice, about how to help eradicate them and prevent the infestation again.

For guidance on health protection for schools, nurseries and other childcare facilities please see :
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/691091/Exclusion_table.pdf

Covid-19: Cleaning in non-healthcare settings

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

Coronavirus (Covid-19): Guidance for educational settings

<https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>

Actions for educational and childcare settings to prepare for wider opening from 1st June 2020

<https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020/actions-for-education-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020>

This Policy was implemented on 26th May 2020

Date of Review: As and when new guidance is published

Signed on Behalf of the Directors:

Name of Signatory: Mrs F J Bray

Role of Signatory: Childcare Manager